

**Amapola Gallery**  
**205 Romero St., NW**  
**Albuquerque, NM 87104**  
**(505) 242-4311**  
[www.amapolagallery.com](http://www.amapolagallery.com)

**Amapola Gallery** is a cooperative gallery founded in 1979. Its purpose is to provide a tasteful background in which to display and sell fine arts and crafts produced by local artists.

**Application Process:**

In order to apply for membership in the gallery we ask that you carefully read over all of the information provided here and make a determination on whether or not you are able to meet the obligations of being a member of a cooperative.

- Please complete the attached application and return it to the gallery.
- You will be notified by a gallery member when a jury date has been set, at that time you will be asked to bring a minimum of 3 pieces of each of the mediums you would like to be considered for. Please bring in work that shows the range of your abilities and is representative of the type, style and quality you would be displaying in the gallery if accepted. Your work will be viewed, discussed and voted on by the full members present at the jurying.
- If accepted you may be either invited to join the gallery as a **Guest Member**, if there is a suitable space available, or put on the **wait list**. The wait list is used to fill vacancies within the gallery at the discretion of the Board, based on the types of spaces that become available, not based on the date an applicant was accepted on to the wait list.
- Upon entering the gallery as a Guest Member you will be asked to pay \$385.00 for your six month membership and an additional \$50.00 joining fee that goes towards the operation of the gallery.
- Guest members commit to a 6 month trial period with the gallery at the end of which their guest membership will be reviewed and voted upon by the Full members present at a general meeting. The guest membership may be renewed for an additional 6 months or they may be made a Full Member or their membership may be declined. Full membership is approved on the basis of continued quality of artwork, an adequate supply for sales, cooperation involving duties in the gallery, and prompt payment of dues.

**Gallery Operations and Member Obligations:**

The gallery is administered by the entire membership of approximately 42 members overseen by an elected Executive Board made up of 2 Co-Directors, a Treasurer, a Secretary, and 5 curators. Members, in addition to their calendar duties, are expected to help out with extra work needed to keep the gallery functioning (administrative positions, special projects, demos, etc). These positions are filled on a voluntary basis but are necessary to the smooth operation of the gallery and all members are encouraged to actively participate in the operation of the gallery.

The gallery space is maintained through the collection of **dues** from the membership which are currently **\$385 for a six month period** (Jan-June and July-Dec). Dues are collected at the beginning of the six month period, twice a year. Dues pay the rent and utilities on the space.

Amapola Gallery receives a **10% commission** on all sales run through the gallery. This portion of the gallery income goes towards the operating costs of the gallery such as advertising, supplies, open houses, space improvements, etc. Checks for sales are issued to artists monthly with a statement itemizing sales.

The gallery is open 7 days a week from 10 am to 5 pm. **Because it is a cooperative gallery all members are required to work in the gallery.** A calendar is posted covering a period of approximately 5-6 weeks and each member must sign up for 2 work days on each calendar. Two members will staff the gallery each day and are required to perform the housekeeping duties posted for the day on which they work. If something happens and a full member is unable to work on their scheduled day a substitute may be hired for **\$45.00 per day**. Guest members need to contact a Director to make arrangements if they are unable to work their scheduled days.

The gallery is divided up into display areas providing each paying membership an individual space for their work. The display areas are roughly divided into wall, cube and enclosed spaces as determined by the curators. A member will rotate his/her work from one display area to another during "curating" that occurs 4 times a year. Members are expected to adapt to the variations in spaces as they rotate through the gallery. Amapola provides insurance for liability on the property only. Members who want their work insured must obtain coverage themselves.

#### **Main Points:**

- Joining Fee: **\$50.00 due upon joining the gallery**
- Initial Membership fee: **\$385.00 for 6 months, due upon joining the gallery**
- Guest membership period: 6 months
- Membership dues for all permanent members: **\$385.00 for 6 months due Jan 1<sup>st</sup>, July 1<sup>st</sup>**
- All members, including guest members, **must work** 2 shifts during a calendar period of approximately 5-6 weeks.
- Guest members are expected to work all of their shifts during their first 6 months
- Amapola Gallery takes a **10%** commission on all sales
- Checks for sales are issued each month
- Jury results may either be;
  - declined for membership
  - accepted to wait list: there are no spaces currently available
  - accepted and offered membership: if there is an opening

Thank You for your interest in our gallery. We look forward to meeting you.

If you have any questions please call Amapola Gallery at 242-4311. Return completed application to Amapola Gallery at the above address or bring it in.

Please retain this cover letter for reference.

# Application for Amapola Gallery Membership

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip \_\_\_\_\_

Phone: Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Best time to reach you and at which number \_\_\_\_\_

Email: \_\_\_\_\_

**Jurying for: please mark all that apply**

Wall Art  Crafts (Cube space)  Jewelry/Enclosed Case/ small items

Please note each of these are separate spaces, you will fill only one for each membership.

Would you be willing to have your work photographed for internal administrative purposes only during jurying. Images will remain with your application in the event you are wait-listed and used for reference in filling available spaces and in determining full membership. Declining will not affect your application in any way.  Yes  No

**Medium: please mark all that apply**

Acrylic

Oil

Watercolor

Mixed media wall art

Photography BW

Photography Color

Textile, woven

Textile, batik

Textile, clothing

Stained glass

Fused glass decorative

Fused glass jewelry

Ink, drawing

Drawing, pencil

Paper, wall arts

Pottery, functional

Pottery, decorative

Pottery, decorative wall

Jewelry, precious

Jewelry, beads

Jewelry, \_\_\_\_\_

Wood, functional

Wood, decorative

Wood, furniture

Sculpture, metal

Sculpture, stone

Sculpture \_\_\_\_\_

Craft, decorative \_\_\_\_\_

Craft, functional \_\_\_\_\_

Wall art \_\_\_\_\_

**Please describe you work (techniques, materials, etc.)**

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**How long have you worked in this medium?** \_\_\_\_\_

**List juried arts and crafts shows/exhibits you have participated in:**

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**List awards or other recognition**

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**List any other galleries where you have exhibited including current:**

Name: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Dates \_\_\_\_\_

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Name: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Dates \_\_\_\_\_

**List any arts organizations that you have/currently participated in:** \_\_\_\_\_

**How did you hear about Amapola Gallery?** \_\_\_\_\_

**Do you know any current/past Amapola Members?** \_\_\_\_\_

**Do you have any sales experience?** \_\_\_\_\_

**Do you have knowledge in any other craft/media?** \_\_\_\_\_

**PLEASE ATTACH A COPY OF YOUR RESUME if available**

**I understand the concept of a cooperative gallery and am willing and able to comply with the obligations of being a member of Amapola Gallery.**

**Signed** \_\_\_\_\_ **Date** \_\_\_\_\_

**Below for Amapola administrative use only**

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**Date application received:** \_\_\_\_\_

**Date applicant notified of jurying date** \_\_\_\_\_ **Member notifying:** \_\_\_\_\_

**Jurying:**

**Date of jurying:** \_\_\_\_\_ **Jury results:** \_\_\_ Declined \_\_\_ Accepted \_\_\_ Wait listed

**Applicant notified of results: Date** \_\_\_\_\_ **by member** \_\_\_\_\_